

**REGULAR MEETING  
OF BOARD OF EDUCATION**

**AGENDA**

**September 10, 2018**

The Board of Education will meet in Open Session at 6:00 p.m. in the Boardroom at the District Office, 15110 California Avenue, Paramount, California. Closed Session may be conducted in accordance with applicable sections of California law.

In compliance with the American with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Superintendent's Office at 562-602-6011. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

Call to Order \_\_\_\_\_

Pledge of Allegiance Jim Wolff, Director-Technology

Roll Call Vivian Hansen Linda Garcia  
Sonya Cuellar Tony Peña  
Alicia Anderson

Approve Agenda September 10, 2018 Approve the Regular Meeting agenda of September 10, 2018.

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

Regular Meeting Minutes July 16, 2018 Approve the minutes of the Regular Meeting held on July 16, 2018. 1

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

Study Session Meeting Minutes August 6, 2018 Approve the minutes of the Study Session held on August 6, 2018. 8

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

Regular Meeting Minutes August 6, 2018 Approve the minutes of the Regular Meeting held on August 6, 2018. 13

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

**REPORTS**

1. Employee Representatives’ Reports – Reports on contractual issues and/or items of interest to bargaining unit members.
2. Board Members’ Reports – Reports on visits to schools, conferences attended or scheduled meetings.
3. Superintendent’s Report – Reports on visits to schools, conferences attended, and legislation, meetings and/or activities scheduled throughout the District, recognition and commendations.
  - a. LCAP Highlight – AVID Elementary
  - B. Unaudited Actuals

**BOARD MEETING CALENDAR**

Any additions to or changes in the regular meeting and/or special meeting calendar will be discussed.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**HEARING SECTION**

Persons wishing to address the Board should fill out a blue card located on the table by the door and submit the completed card to the secretary prior to the beginning of the meeting. Speakers will be called in sequence during the Hearing Section which is limited to one hour and each speaker to one presentation of three minutes unless the Board wishes to waive the time limit. The Board cannot engage in public discussion during this portion of the agenda (Government Code Sections 54950 – 54963), staff will follow up and address public inquiries. Those who have a group concern are encouraged to select a spokesperson to address the Board.

Persons wishing to address the Board on a specific agenda item at the time the item is under discussion are limited to three minutes each and will be called to speak following the staff comments and prior to the Board’s discussion and taking action.

**CONSENT ITEMS**

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**Human Resources**

2.1-C  
Personnel Report 18-03

Accept Personnel Report 18-03 as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2018-19 State Budget Act and related legislation.

19

**Educational Services**

3.1-C Consultant and Contract Services	Approve the consultant and contract services request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.	58
3.2-C Overnight and/or Out-of County Study Trips	Approve the overnight and/or out-of-county study trip for students consistent with the District policies and instructional programs.	61
3.3-C Memorandum of Understanding with the Los Angeles County District Attorney Abolish Chronic Truancy Program	Accept the Memorandum of Understanding with the Los Angeles County District Attorney for the Abolish Chronic Truancy Program (ACT) for the 2018-19 school year to provide assistance to students with attendance and tardy problems.	68
3.4-C Professional Activities Report 18-01	Approve the out of state conference request for the Director of Technology, Jim Wolff, Director of Research, Assessment & Student Information, Margarita Rodriguez, Student Information Systems Manager, Elena Mejia, Student Information System Specialists, Juan Arellano and Maria Galvez, Special Education Program Specialist, Laurie Watkins, and Data Base Specialist, Juan Carpio to attend the Edupoint National Users Conference that will take place in Scottsdale, Arizona from Thursday, November 8 through Friday, November 9, 2018.	76
3.5-C Professional Activities Report 18-02	Approve the out-of-state conference request for the Assistant Superintendent of Secondary Educational Services and the Director of Secondary Education to attend the College Board Forum that will take place in Dallas, Texas from Monday, October 22 through Thursday, October 24, 2018.	78

**Business Services**

4.1-C Purchase Order Report 18-03	Approve Purchase Order Report 18-03, authorizing the purchase of supplies, equipment, and services for the District.	80
4.2-C Warrants for the Month of July 2018	Approve warrants for all funds through June with a total of \$16,938,802.39.	91
4.3-C Acceptance of Donations	Accept the donations as present on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.	94

**ACTION ITEMS**

These items are presented for action at this time. Some may have been reviewed by the Board at a previous meeting under the Conference items section of the agenda.

**Human Resources**

2.1-A  
2018-19 Declaration of  
Need for Fully Qualified  
Educators

Staff Recommendation: Approve the 2018-19 Declaration of Need for Fully Qualified Educators in Paramount Unified School District for submission to the California Commission on Teacher Credentialing. 97

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

2.2-A  
Dietetic Student Field  
Placement Agreement  
with California State  
University, Long Beach

Staff Recommendation Approve the agreement with California State University, Long Beach for participation in community nutrition learning experiences for Dietetic Interns. 101

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

2.3-A  
Resolution 18-08:  
Institutional  
Memberships for the  
2018-19  
School Year

Staff Recommendation Adopt Resolution 18-08 authorizing Paramount Unified School District's institutional memberships for the 2018-19 school year. 106

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**Educational Services**

3.1-A  
Memorandum of  
Understanding with Cal  
Poly Pomona College of  
Engineering for the  
Femineer Program

Staff Recommendation: Approve the Memorandum of Understanding with Cal Poly Pomona College of Engineering for Alondra, Jackson and Zamboni Middle School's participation in the Femineer School Program and the purchase of materials for the 2018-19 school year. 110

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

3.2-A  
Arts Education  
Collective Advancement  
Grant Award

Staff Recommendation: Accept the Arts Education Collective Advancement Grant Award to provide K-5 students with Visual and Performing Arts instruction from September 2018 through June 2019. 118

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

3.3-A  
*Gunn Psychological  
Services, Inc* Consultant

Staff Recommendation: Approve *Gunn Psychological Services, Inc* consultant to provide an Independent Educational Evaluation for a student. 119

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

3.4-A  
*Haynes Family of  
Programs* Consultant

Staff Recommendation: Approve *Haynes Family of Programs* consultant to provide supplemental academic support for a special education student. 120

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

3.5-A Residential Treatment Center for Nonpublic School Placement for Special Education Students for 2018-19	<u>Staff Recommendation:</u> Approve the placement for special education students in residential treatment centers and nonpublic schools as determined by the students' Individual Education Plan for the 2018-19 school year.	121
	Motion _____ Second _____ Vote _____	
3.6-A Agreement with California Women, Infants, and Children Supplemental Nutrition Program	<u>Staff Recommendation:</u> Approve the agreement with the South Los Angeles Health Projects WIC Supplemental Nutrition Program to provide health nutrition information to District families for the 2018-19 school year.	123
	Motion _____ Second _____ Vote _____	
3.7-A Memorandum of Understanding with Dr. Albert E. Clegg	<u>Staff Recommendation:</u> Approve the Memorandum of Understanding with Dr. Albert E. Clegg to provide one-on- one and collegial leadership coaching for Paramount Adult School and Paramount High West Campus Principals and attendance and collaboration with Paramount Unified School District.	125
	Motion _____ Second _____ Vote _____	
3.8-A Memorandum of Understanding with Parchment, Inc.	<u>Staff Recommendation:</u> Approve the Memorandum of Understanding with Parchment, Inc. and Paramount Unified School District to provide electronic request and delivery of transcripts for students and alumni.	128
	Motion _____ Second _____ Vote _____	
3.9-A Los Angeles County Office of Education's Instructional Technology Agreement	<u>Staff Recommendation:</u> Approve the Los Angeles County office of Education's Instructional Technology (ITO) Agreement to support the implementation of Chromebooks at Jackson, Paramount High School and Paramount High School West for the 2018-19 school year.	146
	Motion _____ Second _____ Vote _____	
3.10-A Saturday School Program for the 2018- 2019 School Year	<u>Staff Recommendation:</u> Approve the Saturday School Program for grades 6-12 for the 2018-2019 school year.	161
	Motion _____ Second _____ Vote _____	
3.11-A Workforce Investment Act Grant Award	<u>Staff Recommendation:</u> Accept the Workforce Investment Act, Title II: Adult Education and Family Act Grant Award for the 2018-2019 school year.	163
	Motion _____ Second _____ Vote _____	

<p>3.12-A Request to Purchase Electronic Textbooks for the CTE Entrepreneurship 2 Course</p>	<p><u>Staff Recommendation:</u> Approve the purchase of electronic textbooks for the Entrepreneurship 2 course for the 2018-19 school year at Paramount High School.</p> <p>Motion _____ Second _____ Vote _____</p>	<p>164</p>
<p>3.13-A Memorandum of Understanding with Compton College for American Sign Language I Course Offering</p>	<p><u>Staff Recommendation:</u> Approve Memorandum of Understanding with Compton College to provide after school instruction for selected students for the Sign Language/Interpreter Training 111 course at Paramount High School for the 2018-19 school year.</p> <p>Motion _____ Second _____ Vote _____</p>	<p>166</p>
<p>3.14-A Memorandum of Understanding with Compton College for American Sign Language II Course Offering and Purchase of Textbooks</p>	<p><u>Staff Recommendation:</u> Approve the Memorandum of Understanding with Compton College to provide after school instruction for selected students and the purchase of textbooks and materials for the Sign Language/Interpreter Training 112 course at Paramount High School for the 2018-19 school year.</p> <p>Motion _____ Second _____ Vote _____</p>	<p>169</p>
<p>3.15-A Carl D. Perkins Grant Applications for Paramount Adult School</p>	<p><u>Staff Recommendation:</u> Approve the submission of the application for Carl D. Perkins Grant for the 2018-19 school year.</p> <p>Motion _____ Second _____ Vote _____</p>	<p>172 Sep Cvr</p>
<p>3.16-A Carl D. Perkins Grant Applications for Grades 7-12</p>	<p><u>Staff Recommendation:</u> Approve the submission of the application for Carl D. Perkins Grant for the 2018-19 school year.</p> <p>Motion _____ Second _____ Vote _____</p>	<p>173 Sep Cvr</p>
<p>3.17-A Memorandum of Understanding with Compton College for Administration of Justice 100 Course Offering</p>	<p><u>Staff Recommendation:</u> Approve the Memorandum of Understanding with Compton College to provide after school instruction for the Administration of Justice 100 course at Paramount High School for the 2018-196 school year.</p> <p>Motion _____ Second _____ Vote _____</p>	<p>174</p>

3.18-A Memorandum of Understanding with Compton College for Administration of Justice 103 Course Offering Staff Recommendation: Approve the Memorandum of Understanding with Compton College to provide after school instruction for the Administration of Justice 103 course at Paramount High School for the 2018-19 school year. 177

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**Business Services**

4.1-A 2017-18 Unaudited Actuals Staff Recommendation: Approve the 2017-18 Unaudited Actuals Financial Report. 180 Sep Cvr

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

4.2-A Resolution 18-07, Establishing the 2018-2019 Gann Appropriations Limit Staff Recommendation: Adopt Resolution 18-07, establishing the 2018-2019 Gann Appropriations Limit at \$98,512,712, as calculated by the State formula. 181

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

4.3-A Approve Purchase of Document Management Software Staff Recommendation: Authorize the purchase of Laserfiche software as provided by ECS Imaging for the fiscal years ending June 30, 2019 through June 20, 2021 and authorize the Superintendent or designee to execute all necessary documents. 183

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

4.4-A Notices of Completion – Field Service Contracts Staff Recommendation: Accept as completed the Field Service Contracts for installation of carpeting at Odyssey, electrical maintenance repairs at Alondra band room, electrical maintenance repairs at Keppel staff room, teachers’ work area, RSP, SDC, and student intervention rooms, electrical maintenance repairs at Adult Education, remove and replace asphalt parking lots at Buena Vista, exterior painting of Adult Education, electrical maintenance repairs at Odyssey, and install fence at Odyssey, and authorize the Superintendent or designee to file the Notices of Completion and make payment to all contracted parties upon expiration of the lien period and determination that no liens are outstanding. 185

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

4.5-A Bid Summaries – Field Service Contracts Staff Recommendation: Approve the contracts to the lowest responsive bidders as identified. 187

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**CONFERENCE ITEMS**

**Human Resources**

2.1-CF  
Proposed New Board  
Policy 4033 – Lactation  
Accommodation

Accept for first reading the proposed new Board Policy  
4033 – Lactation Accommodation.

189

**ANNOUNCEMENTS**

Next Regular Meeting Monday, September 24, 2018, 6:00  
p.m. Boardroom of the District Office.

Staff/Employee  
Comment Per  
Government Code  
54957

Prior to Closed Session, as necessary, staff/employee  
comments are taken per Government Code 54957.

**CLOSED SESSION**

Time \_\_\_\_\_

**CLOSED SESSION AGENDA**

September 10, 2018

1. Conference with Legal Counsel – Anticipated Litigation per  
Govt. Code 54956.9  
(1 case)
2. Conference with Labor Negotiator per Govt. Code 54957.6  
District Negotiator: Myrna Morales
  - TAP
  - CSEA
3. Public Employee Performance/Evaluation per Govt. Code  
54957
  - a. Superintendent
4. Public Employee Discipline/Dismissal/Release per Govt.  
Code 54957

**OPEN SESSION**

Time \_\_\_\_\_

**ADJOURNMENT**

Time \_\_\_\_\_

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_